

NO. 10/DSTE/GIA/RP/SO/2015/  
GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF SCIENCE, TECHNOLOGY & ENVIRONMENT  
III FLOOR, PHB BUILDING, ANNA NAGAR, PUDUCHERRY-5  
Phone: 0413 – 2201256 Fax : 0413 – 2203494  
E-Mail: [dste.pon@nic.in](mailto:dste.pon@nic.in) web: <http://dste.puducherry.gov.in/>

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Puducherry, the

### **C I R C U L A R**

Sub: DSTE – Release of GIA to Research Projects during the year  
2015 – 2016 – Proposals called for – Reg.

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Research and Development activities are encouraged in the Union Territory of Puducherry to fulfill Socio-Economic objective of the Territory through the application of Science and Technology. To promote the above, this Department is implementing ‘Science and Technology Programme’ under the Scientific Research Sector. Under this programme financial assistance will be released to undertake Science and Technology related research projects, as grant-in-aid.

In this connection, research proposals are invited from the Faculty members / Scientists / Technologists working in the research / educational Institutions functioning under the Government /Private in the U.T of Puducherry. The Research Projects may include the following thrust areas where research work will be useful to the developmental needs of this Territory.

- I. Environment.
- II. Popularization of Science.
- III. Basic /Applied Scientific Research
- IV. Information Technology.
- V. Innovative software Development.
- VI. Water Resources Management.

The prime objective of the project proposal should be such that the research work will yield as far as possible direct benefit to this Territory. In this regard it is stated that the eligible project proposals for release of GIA will be selected subject to the specific conditions (Annexure – I) and general conditions (Annexure – II). The proposal as per the prescribed proforma (Annexure – III) is to be submitted to this Department through proper channel in triplicate (3 hard copies & 1 soft copy)

**contd..**

It is further informed that following procedure will be adopted for finalizing the eligible projects:

- a. The proposals received within the closing date through proper channel will be short listed after preliminary scrutiny by the Department based on their eligibility.
- b. The principal investigator(s) of the short listed proposals will be invited to make presentations before the Expert committee.
- c. Based on the merits of the proposals and availability of funds, the selection of the projects will be finalized as per the recommendations of the Expert Committee.

The last date for receipt of project proposals by this Department is **31.08.2015**. Hence it is requested that this circular may be given wide publicity among all Departments/ Sections under your control. It is further requested **to forward not more than three proposals from your Institute** to this Department before the due date. The details and application format can also be downloaded from the Departmental website <http://dste.puducherry.gov.in>

**(M.DWARAKANATH)**  
**DIRECTOR**

**Encl:** as above.

**To**

As per the mailing list.

Copy to:  
Guard File.

## ANNEXURE –I

### DEPARTMENT OF SCIENCE, TECHNOLOGY AND ENVIRONMENT, PUDUCHERRY

#### Specific conditions for release of GIA to the research project proposals

##### **i. Eligibility**

- a. Faculty members / Scientists / Technologists working in the research / educational institutions functioning under the Government / Private in the U.T of Puducherry are eligible to apply through their Heads of institutions concerned.
- b. The principal Investigator shall furnish an undertaking to the effect that the proposal has not been submitted elsewhere-seeking funds.
- c. The Principal investigators and Co-Investigators who have received grant-in-aid under this programme in the previous three financial years are not eligible to apply. Hence, the principal Investigator shall also furnish an undertaking to the effect that he/she has not availed GIA under this programme in the previous 3 financial years.
- d. The research proposals, which were not considered during the previous years by DSTE, are not eligible for re-submission.
- e. The Head of the Institution shall recommend only 3 research proposals.
- f. Every year not more than three project proposals from a single institution will be accepted for examination .

##### **ii. Duration**

The research projects are of short duration of not more than one year.

##### **iii. Project Estimate**

The project estimate shall not exceed Rs. 1.00 lakh. The maximum extent of GIA to be released to each eligible project will not be more than Rs. 1.00 lakh and the same may curtailed by DSTE to less than Rs.1.00 lakh based on the merits of the proposals and availability of funds.

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## ANNEXURE – II

### **DEPARTMENT OF SCIENCE, TECHNOLOGY & ENVIRONMENT** **General conditions for release of GIA to the research project proposals**

1. Grant-in-aid shall be released to the Head of the Department/Institutions. It is the responsibility of the Head of the Department/Institution to supervise the proper utilization of the sanctioned amount to the proposed Research Projects.
2. The quarterly progress report/ an interim report and a final report shall be submitted to the Department of Science, Technology and Environment in quadruplicate. The Project reports should be very much authentic, tangible and the research work must yield direct benefit to the Union Territory of Puducherry.
3. Utilization Certificate by the Head of Department/ Institution for the funds received shall be submitted to the Department of Science, Technology and Environment. The accounts of the funds released shall be kept separately and made available on demand as specified and required by the Department of Science, Technology and Environment and the accounts are subject to the audit by the Directorate of Accounts and Treasuries, Puducherry.
4. After completion of the Project, the equipments / apparatus / accessories including Refrigerators / spares / consumable (if any leftover) purchased with the grant-in-aid amount shall be kept under the possession of the Head of Department / Institutions of the Principal Investigators of the Project. A Certificate in this regard shall be submitted to the Department of Science, Technology and Environment, Puducherry. Apart from these, any electronic equipments/systems purchased for the purpose of data generation / processing / compilation shall be handed over to the DSTE, Puducherry after completion of the projects along with the purchase records.
5. In the event of non-utilization of the grant received for the purpose for which it is granted, the entire amount should be refunded with interest as per the rules.
6. Before the release of grant, the grantees shall execute a bond with two sureties that:
  - i. He/she will abide by the conditions of the grant.
  - ii. He/she will not divert the grant and entrust execution of the scheme or work to another Institution(s) or organization(s)
  - iii. He/she shall abide by any other conditions specified therein and in the event of his failing to comply with the conditions or committing any breach of the bond, the grantee and the sureties individually and jointly will be liable to refund the entire amount of the grant with interest as prescribed by Government of Puducherry.

7. a. No capital assets like equipments etc. should be purchased unless they are not available in the institution where the grantee is working. If such equipments are available elsewhere they should be made use of by paying reasonable charges.
- b. The grantee after completion of the project shall submit a soft copy of the final report in a CD (in a PDF form) in addition to the 4 hardcopies. The DSTE will have the right to publish the entire report on its website for information/utilization of the same by the willing Depts/Organizations/Public.
- c. The findings of the research work can be published in any journal/magazine with proper acknowledgement of receipt of grant-in-aid from the DSTE.

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**ANNEXURE – III**  
**DEPARTMENT OF SCIENCE, TECHNOLOGY & ENVIRONMENT**  
**Proforma for furnishing Research Project proposals to DSTE**

- i. Broad area of research (Environment, Popularization of Science, Basic/Applied Scientific Research, Information Technology, Innovative software Development and Water resources management):
- ii. Title of the project:
- iii. Name of the Principal Investigator and Co-Investigators and address for communication with Phone Number and e-mail:
- iv. Name of the Institution/Organisation in which the project will be carried out:
- v. Name of any other Institution/Organisation involved in the project:
- vi. Duration of the project:
- vii. Total cost of the project with Details of Budget (Recurring and Non recurring):
- viii. An abstract, describing the background, objectives, methodology of the Proposed project:
- ix. Details of the project proposal including the state-of-art of the subject, the work already done in this area in India/abroad and defining clearly the objectives and methodology and year phasing of the project:
- x. Social relevance and usefulness of the project:
- xi. Brief Bio-data of the Principal and Co-investigators:
- xii. Facilities available at the Institution/Organisation to carry out the project:
- xiii. Whether any grant has been received from this Department for any research Project previously. If yes, give details viz., title of the project and amount & year of GIA received:

**Declaration by the Principal Investigator and Co- Investigator**

I/we -----the Principal Investigator/Co-Investigator of the project entitled --  
----- will assume full responsibility for implementing the project.

Signature of the Principal

Signature of the  
Co-Investigator

**Declaration & Recommendations of the Head of the Department and  
Head of Institution.**

1. This project proposal entitled “-----“has not been submitted elsewhere for seeking funds.
2. The Principal Investigator and Co-Principal Investigators had not availed GIA from DSTE, Puducherry during the previous three financial years.
3. The specific and general conditions of the DSTE, Puducherry for release of GIA to the research project proposals will be abided.
4. The investigator will be governed by the rules and regulations of this University/Institute and will be under administrative control of this University/Institute for the duration of the project.
5. The grant-in aid by the Department of Science, Technology and Environment will be used to meet the expenditure on the project and for the period for which the project has been sanctioned as indicated in the sanction Letter/order.
6. Institute assumes to undertake the financial and other management responsibilities of the project.

Recommendations and Signature of the Head of the Department

Recommendations and Signature of the Head of the Institution

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