

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF SCIENCE, TECHNOLOGY & ENVIRONMENT
PUDUCHERRY COUNCIL FOR SCIENCE AND TECHNOLOGY
III FLOOR, PHB BUILDING, ANNA NAGAR, PUDUCHERRY – 605 005.
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APPLICATION PROFORMA FOR SUPPORT OF PARTIAL FINANCIAL ASSISTANCE TO CONDUCT NATIONAL / INTERNATIONAL SEMINAR / CONFERENCE / SYMPOSIA / COLLOQUIA / WORKSHOP / TRAINING PROGRAM

1. Name of the Organisation & Address :
2. Name of the Coordinator & Address :
3. Nature of the activity (Conference, Symposia, Colloquia, Workshop, Training etc) :
4. Major discipline in which it falls :
(Chemical / Earth / Engineering / Life Science/
Mathematics / Medical / Physical/ Environmental etc)
5. Level (Institutional / State / National / International) :
6. Duration with dates :
7. Topic :
8. Nature of participants (Teachers / Researchers / Industrialists / College Students etc.) :
9. Expected **number of participants** :
10. Name designation and address of Speaker, **lecturers** etc. (Separate sheet to be used) :
11. Indicate if the institution is organising the event in collaboration with any Registered societies/ Government Department/University Department/ autonomous bodies/Professional bodies/ or any National agencies :
12. Objective of the event (in about 1 page) :
13. Outcome of the program (in about 10 lines) :
14. Total anticipated income of the following (break –up details to be attached separately)
 - (i) Registration fee of the delegates :
 - (ii) Sale of proceedings to be published :

(iii) Any other income :

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15. Total anticipated expenditure of the following (break –up details to be attached separately)
- (i) TA/ DA :
 - (ii) Pre- Conference printing :
 - (iii) Stationery :
 - (iv) Publication of proceedings :
 - (a) No. of pages :
 - (b) No. of copies to be printed :
 - (c) Estimated expenditure :
16. Did the organizers receive any grant from PCS&T in the past? If yes, please indicate
- (i) Total amount :
 - (ii) Year :
 - (iii) Purpose :
 - (iv) Whether the accounts have been submitted :
17. a) Assistance sought from PCS&T & Head of expenditure :
- b) Assistance from other agencies expected / obtained & head of expenditure for which the grant was sanctioned / requested :
18. Any other points for consideration (Social relevance, beneficiaries, employment potential, improvement of production or quality etc, in about 10lines) :
19. Authorized person responsible for submission of report, Utilisation Certificate etc. :
20. In favour of whom the grant is to be given. :

Station

Signature of the Coordinator

Date

Signature of the Head of the
Institution /organisation / Agency.